



NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES
INSTITUTE OF NATIONAL IMPORTANCE, BENGALURU - 560 029 INDIA
Academic Year 2023-24 : Undergraduate Courses

Point A: Instructions to provisionally selected Candidates

1. The decision of the Director of the Institute shall be final in all matters of selection of candidates for admission to the various courses and no appeal shall be entertained on this subject.
2. Provisional Selected candidates list is announced in the ratio of 1:1 against available seats. Allocation of seats is based on point based dynamic roster and roster committee recommendations.
3. The candidates who provisionally selected are informed to report to **Examination Hall, 4th Floor, Neurobiology Research Centre, NIMHANS, Bengaluru on 10.08.2023 as indicated below** to undergo verification of certificates / documents :

| Sl. No. | Name of Course provisionally selected for | Candidates Reporting Time |
|---------|---|---------------------------|
| 1 | Certificate Course in Neuropathology Technology | 01:45 PM |

4. On successful completion of verification, the admission procedure/ formalities (*as indicated Point B of this Instruction Sheet*) will be undertaken for all selected candidates after verification of original certificates and other documents subject to candidates' fulfillment of eligibility criteria as per the UG Prospectus 2023-24 on the day of admission
5. **Candidate are requested to ensure that the Daily Transaction Limit of 'Credit Card/ Debit Card/ UPI/ Net Banking' is sufficient/set to facilitate payment of 'Fees' (Fee Details are available at Page No. 21 of UG Prospectus 2023-24) on the day of admission i.e., 10.08.2023 in single transaction.**
6. **Hostel allotment will be from 01.09.2023 only and is subject to availability on the day of joining the course.**
7. Candidates whose B.Sc. results are not yet officially declared, will need to provide provisional results / confidential results attested from respective Boards on 10.08.2023.
8. **The institute is not responsible for inability of any candidate to attend admission procedure due to any reasons.**
9. **If any provisionally selected candidate fails to attend the admission procedure without any prior intimation and approval obtained from admissions@nimhans.ac.in , the selection of such a candidate will be cancelled and the concerned seat will be offered to the waitlisted candidate in the order of the merit under the concerned category.**

Point B : Admission Procedure/ Formalities (after successful verification of certificates /documents, fulfilment of eligibility criteria and Tie-breaking criteria) :

Counter 1 : Submission of Original Certificates / Documents

Counter 2 : Payment of Fees by candidate

Counter 3 : Entering Details in Student Ledger by candidate

Counter 4 : Submission and Filing of Documents / Annexures

Counter 5 : Entering Details in 'Student Database Portal'

a. Candidates have to submit the following on the day of admission:

- i. **Annexure 1** to be submitted at **Counter 1**: All Original Certificates / Documents as per 'List of Original Certificates submission Form';
- ii. 05 Sets of photocopies of all original certificates/ documents as per 'Annexure 1' in each set, to be submitted at **Counter 4**;
- iii. **Annexure 2** to be submitted at **Counter 4** : Duly filled and signed in 'Declaration Certificate by Candidate, Guardian and Employer ;
- iv. **Annexure 3** to be submitted at **Counter 4** : Duly filled and signed in 'Declaration and Oath /Affirmation form by the Candidate';
- v. **Annexure 4** to be submitted at **Counter 4** : Medical Fitness Certificate;
- vi. 01 Hardcopy Printout of the Online Application Form to be submitted at **Counter 4**;
- vii. 01 Stamp-size (to be submitted at **Counter 4**) and 01 Passport-size recent photograph (to be submitted at Counter 3) with Name of Candidate printed on it .
- viii. A softcopy of recent photography with name of candidate printed in '.jpg' format within 300kb Size to be kept in the personal email ID of the candidate for generation of student ID Card. This photograph will have to be submitted to the email ID as per instructions provided on 10.08.2023.
- ix. 01 self-attested copy of PAN Card and Aadhar Card, to be submitted at **Counter 4**.
- x. **Annexure 5** to be submitted at **Counter 4** : duly filled and signed in Hostel Form (irrespective of whether availing Hostel Facility).

b. Candidates have to pay 'Fees' through 'Debit Card / Credit Card / UPI (Google Pay or Phone Pay) / Net Banking' only in the Payment Portal as instructed in Counter 2. Fee Details are available at Page No. 21 of UG Prospectus 2023-24. No cash payment will be accepted.

c. Candidate are informed to keep the following details available with them enter at **Counter 3 and Counter 5 :**

- i. Education Qualification (*Marks / % /CGPA Secured, Name of Board or University, Year of Passing*)
- ii. Details of Parent and Guardian including Contact Number and Email ID;
- iii. Details of Bank Account (*Bank Account Number, IFSC Code, Branch Name, Branch Address etc*)
- iv. Details of Aadhar (UIDAI) Number of Self
- v. PAN Number of Self