



NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES
INSTITUTE OF NATIONAL IMPORTANCE, BENGALURU - 560 029 INDIA

Academic Year 2023-24 : Session 1 Postgraduate Courses : Instructions to provisionally selected Candidates

1. Provisional Selected candidates list is announced in the ratio of 1:1 against available seats.
2. Allocation of seats is based on point based roster and roster committee recommendations.
3. Admission formalities for all courses will be undertaken for all selected candidates subject to verification of original certificates and other documents, fulfillment of eligibility criteria as per the Prospectus 2023-24 and Tie-breaking Exercise (if applicable) on the day of admission.
4. Tie-breaking (if applicable) will be done on the day of admission as per Page no. 69 and 70 of Prospectus 2023-24.
5. The candidates are informed to report on the below mentioned date and time as per schedule provided to undergo the admission formalities including verification of certificates / documents and tie-breaking exercise (if applicable) :

Venue:	Name of Courses	Reporting Date & Time
Academic & Evaluation Section, 4 th Floor, NBRC Building, NIMHANS	M.Phil. in Clinical Psychology	13.06.2023 @ 09:00 AM
	M.Phil. in Psychiatric Social Work	13.06.2023 @ 12 Noon
	All Fellowship Courses; MD in Ayurveda Manovigyan evam Manasa Roga ; All M.Sc. Courses and Master of Public Health	14.06.2023 @ 09:00 AM
	All Postdoctoral Fellowship Courses	15.06.2023 @09:00 AM

6. **The institute is not responsible for inability to attend admission procedure due to any reasons. If any selected candidate fails to attend the admission procedure without any prior intimation and approval obtained from A&E Section (admissions@nimhans.ac.in), the selection of such a candidate will be cancelled and the concerned seat will be offered to the candidate waitlisted in the order of the merit under the concerned category.**
7. **Kindly refer to Page 71 of Prospectus 2023-24 regarding Penalty Clause regarding discontinuation from the course.**
8. Hostel allotment will be from 01.07.2023 only and **is subject to availability.**
9. Agreement Bond format will be shared after completion of admission formalities via email, which needs to be submitted by all candidates on 01.07.2023 without fail.
10. **Candidates whose final semester / year results are not yet officially declared, will need to provide provisional results / confidential results from previous Institutions / Universities on the specified date of admission.**
11. In case, grades are awarded in lieu of marks in the qualifying examination, candidates have to produce a certificate from the University clearly stating the range of marks into which each of the grades fit, failing which, such applications will be rejected.
12. As per selection list released for Ph.D. courses on 19.05.2023 all Ph.D. candidates are informed to attend the admission formalities on 01.07.2023.

Admission Formalities required to be completed by the selected candidates (after verification of certificates /documents and fulfilment of eligibility criteria) :

- a. **Candidates have to submit the following :**
- i. **Annexure 1:** All Original Certificates / Documents as listed.
 - ii. 05 Sets of photocopies of original certificates/ documents being submitted.
 - iii. **Annexure 2:** Duly filled and signed in 'Declaration Certificate by Candidate, Guardian and Employer (if employed);
 - iv. **Annexure 3:** Duly filled and signed in 'Declaration and Oath /Affirmation form by the Candidate';
 - v. **Annexure 4:** Medical Fitness Certificate;
 - vi. 01 Hardcopy Printout of the Application Form;
 - vii. 01 Stamp-size and 01 Passport-size recent photograph with Name of Candidate on it.
 - viii. A softcopy of the recent Photograph in '.jpg' format only with 300kb Size for generation of student ID Card to be submit as per instructions provided on the day of admission.
 - ix. 01 self-attested copy of PAN Card and Aadhar Card.
 - x. **Annexure 5:** duly filled and signed in Hostel Form (irrespective of whether availing Hostel Facility).
- b. **Candidates have to remit Course Fees through 'Debit /Credit Card /UPI/Net Banking' only in the SB Collect Payment Portal as instructed on the day of admission. Fee Details are available at Page No. 72 & 73 of Prospectus 2023-24. Kindly ensure that the Transaction Limit of 'Mode of Payment' is accordingly set and has sufficient funds to conduct transaction.**
- c. The decision of the Director of the Institute shall be final in all matters of selection of candidates for admission to the various courses and no appeal shall be entertained on this subject.



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INSTITUTE OF NATIONAL IMPORTANCE, BENGALURU, INDIA- 560 029
Original Certificates/Documents submission Form for PG Courses

Date _____

Mr/Mrs./Dr./Ms. _____

Permanent Address- _____

PIN Code- _____

Contact Number- _____ Email ID- _____

To,
The Director,
NIMHANS,
Bengaluru- 560 029

Madam,

Sub: Consent to join the _____

_____ Course at NIMHANS for the Academic
Year 2023-24 and submission of all necessary Certificates / documents

With reference to the subject above, I am willing to join the _____ course

under _____ Category for the
Academic Year 2023-24 which is commencing from 01st July 2023, and am hereby submitting all the below
mentioned certificates/documents to safe custody:

Sl. No.	Name of the Certificate/Document	If applicable? (Tick the option)	Number of Certificate/s in Figures
1.	S.S.L.C/ 10 th Marks Sheet	Yes / No	
2.	Bachelor's Marks Sheet for all Semesters/Years	Yes / No	
3.	Bachelor's Degree Certificate	Yes / No	
4.	M.B.B.S Attempt Certificate	Yes / No	
5.	M.B.B.S Internship Completion Certificate	Yes / No	
6.	MCI/ State Council Registration Certificate	Yes / No	
7.	Transfer Certificate for Bachelor's Degree (<i>from the Institute/College where Bachelor's Degree was obtained</i>)	Yes / No	
8.	Migration Certificate for Bachelor's Degree (<i>from the University/Board where Bachelor's Degree was obtained</i>)	Yes / No	
9.	Master's Marks Sheet for all Semesters/Years (if applicable)	Yes / No	
10.	Master's Degree Certificate (if applicable)	Yes / No	

Sl. No.	Name of the Certificate/Document	If applicable? (Tick the option)	Number of Certificate/s in Figures
11.	Transfer Certificate of Master's Degree <i>(from the Institute/College where Master's Degree was obtained)</i> (Not applicable if last qualification was obtained at NIMHANS) (if applicable)	Yes / No	
12.	Migration Certificate of Master's Degree <i>(from the University/Board where Master's Degree was obtained)</i> (Not applicable if last qualification was obtained at NIMHANS) (if applicable)	Yes / No	
13.	Caste/Community Certificate in case selected under SC/ST/OBC Category (If the Certificate is in any Regional Language, a Certified Translation Copy in English has to be submitted along with the Original Certificate)	Yes / No	
14.	Domicile Certificate in case selected under Domicile category (If the Certificate is in any Regional Language, a Certified Translation Copy in English has to be submitted along with the Original Certificate)	Yes / No	
15.	<u>If selected under EWS Category-</u> Income Certificate & EWS Certificate	Yes / No	
16.	<u>If selected under External Fellowship Category</u> - Photocopy of External Fellowship Award Letter	Yes / No	
17.	<i>In case selected under Sponsored/Deputed Category:</i>	Yes / No	
	a) For Tenured Employees working in any Internal Project at NIMHANS- i. Official Memorandum ii. Joining Report iii. No Objection Certificate from Principal Investigator	Yes / No	
	b) For Tenured/Permanent Employees sponsored from NIMHANS- i. No Objection Certificate from Competent Authority	Yes / No	
	c) For employees sponsored by State/Central Government or Public Sector undertakings of the State/Central Government of India- i. No Objection Certificate from Competent Authority	Yes / No	
18.	<i>In case selected under Foreign National Category or possessing/obtained qualification from Foreign Country :</i> Equivalency Certificate or NOC from Govt. of India,	Yes / No	
19.	Any other Certificates/Documents:	Yes / No	
	Total Number of Certificates deposited		<hr/>

I am aware that the above mentioned certificates/documents have been submitted by me to NIMHANS for safe custody during the duration of the above mentioned course in NIMHANS and will be returned to me either at the end of the course duration for the above mentioned course or discontinuation of the course by me; only after the completion of "Dues Clearance" Procedure by A&E Section, NIMHANS.

Kindly accept my consent letter in this regard do the needful.

Thanking you,

Yours faithfully,

(Signature of the Student)

Declaration Certificate by Student

a. To be provided by the Student

- i. I agree to undergo the course on a full time basis and shall not engage myself in any kind of private practice during the period of the course. I will not pursue any part time course elsewhere unless permitted by the Institute.
- ii. I agree that during my stay at the Institute, I shall not draw my pay/allowances or fellowships from any other source, if I am employed as a Resident.
- iii. I declare that I shall abide by the Rules and Regulations of the Institute and those that are framed from time to time.
- iv. I hereby declare that the information given in this application is true and correct to the best of my knowledge and belief. In case any information given in this application proves to be false or incorrect, I shall be responsible for the consequences.
- v. I agree that I will not indulge in ragging and am aware that Ragging is banned in this Institution. If at any point of time, any incident of ragging comes to the notice of the authority and if I cannot give satisfactory explanation, the authority may expel me from the Institute.
- vii. I also declare that if any information provided by me is found false, my candidature will be rejected at any point of time. Mere permission to write the Entrance Test does not mean that I am eligible for admission to courses at NIMHANS.

Place:

(Signature of the Student)

Date:

b. To be provided Parent/Spouse/Guardian of the Student

- i. I hereby declare that I am responsible for the timely payment of all dues to the National Institute of Mental Health and Neurosciences, Bengaluru (NIMHANS), in respect of my son/daughter/ward/spouse..... **(Name of the Student)** during the period of his/her study at the Institute and thereafter, until the accounts are cleared.
- ii. I am also aware that Ragging is banned in this Institution, if any incident of ragging comes to the notice of the authority and if my son/daughter/ward/spouse cannot give satisfactory explanation, the authority can expel him/her from the Institute.

Place:

**(Signature of Parent/Spouse/
Guardian of the Student)**

Date:

c. Forwarding note to be signed by the Employer under whom the student is employed (Applicable for Sponsored/Deputed Students)

- i. I certify that the application is being made with my permission and that there is no objection to release the student if selected for the courses, within the prescribed limit of time.
- ii. I also certify that I shall inform the authorities of the National Institute of Mental Health and Neuro Sciences, Bengaluru (NIMHANS), about the financial terms and remit salary, Leave salary, Deputation Allowances, etc., to the Institute Account which will be paid to the Student for the period of the period of training from the Institute.

Place:

**(Signature and Seal of the Employer)
Office seal and address of the Employer**

Date:



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DECLARATION BY THE STUDENT

a. I, Ms./Mr./Smt. _____ declare as under:

(Cross out which is not applicable)

- i. that I am unmarried/a widower/a widow *(Tick which is applicable)*.
- ii. that I am married and have only one wife living.
- iii. that I am married and have more than one wife living.
- iv. that I am married and that during the life time of my spouse, I have contracted another marriage.
- v. that I am married and my husband has no other living wife to the best of my knowledge.
- vi. that I have contracted a marriage with a person who has already one wife or more living. Application for grant of exemption is enclosed.

b. I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my application, I shall be liable to be dismissed from the course.

Date:

Signature of the Student

FORM OF OATH/ AFFIRMATION

I, Ms./Mr./Smt. _____ *(Name of the Student)*, do solemnly affirm that I will be faithful and bear true allegiance to India and to the Constitution of India as by Law established. I will uphold the sovereignty and integrity of India and that I will carry out the duties of my office loyally, honestly and with impartiality.

Signature of the Student



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MEDICAL CERTIFICATE OF HEALTH

(To be filled in Block Letters only)

I hereby certify that I have examined **(Name of Student)**
_____, a student for admission as a student to

_____ **course** at National
Institute of Mental Health and Neurosciences (NIMHANS), Bengaluru, India and cannot discover that he/she
(Tick the appropriate) disease (communicable or otherwise), constitutional weakness or bodily infirmity
except _____.

I do not consider this as disqualification for his/her **(Tick the appropriate)** admission as a student
_____ course at NIMHANS.

Sri/Smt/Dr.**(Name)** _____
_____ 's age according to his/ her own statement is _____ years **(to be filled
in)** and by appearance about _____ years **(to be filled in)**.

Place: _____

*Seal and Signature of the Medical Officer
of a Central /State Govt. Hospital*

Date: __/__/____



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Application Form for Admission to Hostel

1. Name of the Student: _____
2. Date of Birth: ____/____/____(DD/MM/YYYY) Age: ____ Years
3. Gender: Male/Female/Others (*Strike out which is not applicable*)
4. Marital Status: Married/Unmarried
5. Course for which he/she is joining the Institute: _____
6. Duration of the Course: _____ Years
7. Name of the Guardian: _____
8. Relation with the Guardian: _____
9. Address of the Guardian: _____

PINCODE: _____

10. **Category of the Student:** Institute Stipendiary/ External Fellowship Student/Permanent Employee of NIMHANS/Tenured Employee of NIMHANS/ Employee of Project / Sponsored or Deputed from Other Govt. Organization (*Strike out which is not applicable*)

DECLARATION BY STUDENT

I have read the rules and regulations framed by the Hostel Authorities. I also promise to abide by such other rules and regulations as may be framed from time to time by the Hostel Authorities for the conduct of Hostelties.

Signature of the Student

ENDORSEMENT BY THE HEAD OF THE DEPARTMENT

Forwarded to the Warden with recommendation for allotment of a room in Men's/Ladies Hostel.

Seal and Signature of Head of the Department

RECOMMENDATIONS OF THE WARDEN

Admitted/Allotment of Room No. _____ OR Regretted. No accommodation is available in the Hostel. Please keep the application in the waiting list.

Date:

To,

The Administrative Officer ,
NIMHANS, Bengaluru-560 029.

Signature of the Warden

FOR OFFICE USE ONLY

Admission Fees including Caution Money Deposit of Rs. 5,000/- paid vide Transaction Ref. No. _____ dated _____ has been paid by the student.

Date:

Signature of AO(A&E)